

## ACTIVE VOICE - DARĀMĀ KĀRTA

Aspect Tense		Simple (regular action)	Continuous (action in progress)	Perfect (completed action)	
Formula → Statement ↓		<pre>!!! V-s/-es (with he/she/it) Do in ? and -</pre>	be + V-ing (Present Participle)	have + V-ed / 3 <sup>rd</sup> form (Past Participle)	
Present	+	I <mark>usually</mark> get up at six o'clock. He goes dancing <mark>at the weekend</mark> . John sings and plays the guitar. I love hiking and camping.	We <b>are currently</b> work <b>ing</b> on improving sales. She <b>is</b> meet <b>ing</b> Tom <mark>tomorrow</mark> at 9.15 am.	I <b>have</b> work <b>ed</b> here since 2020. She has gone home. So far they have sold a million copies.	
	?	<b>Do</b> you work here? <b>Does she</b> speak English?	<b>Are</b> they com <b>ing</b> this week? <b>Is</b> she sing <b>ing</b> or is it Spotify?	Have they finished the project? Has she replied to the e-mail?	
	-	No, it <b>does not</b> work for me. I <b>don't</b> know if we can do that.	He <b>is not</b> work <b>ing <mark>today</mark>. I<b>'m not</b> go<b>ing</b> with you <mark>tonight</mark>.</b>	We <b>have not</b> decid <b>ed <mark>yet</mark>. He <b>hasn't paid</b> the bill.</b>	
Past	+	Last Saturday I <b>went</b> to a club. I work <b>ed</b> for LG <mark>earlier</mark> . We <b>were</b> too tired to go out yesterday. I was cooking when Ann call <b>ed</b> .	The sun <b>was</b> shin <b>ing</b> brightly and people <b>were</b> swimming. I <b>was</b> reading when suddenly a thunderstorm started. Tom <b>was</b> working until Joe came.	We <b>had</b> arrang <b>ed</b> everything beforehand. I <b>had</b> already <b>heard</b> the news when he finally told me what he <b>had done</b> .	
	?	<b>Did</b> you <b>go</b> shopping <mark>yesterday</mark> ? <b>Did</b> she <b>stay up</b> all night?	What <b>were</b> you do <b>ing</b> at 10 <mark>o'clock</mark> last night?	Had you met Sophie before I introduced her to you?	
	-	No, we <b>did not see</b> him. When I call <b>ed</b> on her, she <b>wasn't</b> there anymore.	Tom <b>wasn't</b> listen <b>ing</b> , so I left. She <b>was not</b> talk <b>ing</b> to him until he apologised.	I <b>had not made</b> much progress so I decided to take a break. He swore he <b>hadn't done</b> it.	
Future	+	I <b>will</b> notify him as soon as I can. He <b>will</b> have to hire more people.	We <b>will be</b> driv <b>ing</b> <mark>all day</mark> . I <b>'ll be</b> watch <b>ing</b> you.	I <b>will have</b> finish <b>ed</b> writing <mark>by</mark> the time they arrive.	
	?	Will you help me? Will they accept the proposal?	<b>Will</b> they <b>be</b> practis <b>ing</b> this time tomorrow?	Will she have closed the deal by the end of this week?	
	-	They <b>will not</b> like it. I <b>won't</b> be able to make it.	He <b>will not be</b> present <b>ing</b> at that time.	I <b>will not</b> have mov <b>ed</b> by then. Kim <b>won't have</b> arriv <b>ed</b> yet.	
Keywords		always, usually, normally, often, generally, frequently, sometimes, occasionally, every now and then, from time to time, rarely, seldom, hardly ever, never every day / week / month / year yesterday, ago, earlier, last (month) in (2015), on (Monday), at (night) !!! when, while, suddenly	<pre>(right) now, at the moment, currently, !!! at that time (e.g. at 8.30 yesterday) !!! future arrangement Listen! Look! today / this week / this year !!! setting the scene, describing a picture, describing change !!! when, while, until, suddenly</pre>	just, already, since, for, yet up to now / then / that time, so far never, ever by (then), by the end of before, after, beforehand recently, lately	
Present perfect continuous	+	have + been + V-ing	I <b>have been</b> work <b>ing</b> here for 1	ve been working here for 10 years.	
	?		He <b>ha</b> s <b>been</b> wait <b>ing</b> for your call <mark>all morning</mark> . How long have you been studying? Has she been playing computer games all day?		
Pr con	-		We <b>have not been</b> dat <b>ing </b> long, only a couple of months now. Lately, Harry <b>hasn't been</b> feel <b>ing</b> well.		
Past perfect continuous	+	had + been + V-ing	He <b>had been</b> draft <b>ing</b> the legal amendments <mark>for many months</mark> but the parliament rejected the bill.		
	?		How long had they been investigating the case before it went to court?		
	-		The company <b>had not been</b> do <b>ing</b> well for several years before the takeover.		
Future perfect continuous	+	will + have + been + V-ing	Next month I will have been working on this project for 2 years.		
	?		How long will she have been suffering until she finally moves on?		
	-		He <b>will not have been</b> hid <b>ing</b> long before the police arrests him.		
Keywords			how long, for (a long time), all (day), before, after		

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